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16 November 1951

CAREER SERVICE COMMITTEE

Working Group on EXTENSION TRAINING

Minutes of 2nd Meeting 15 November 1951 10:30 A.M.

Present:

25X1A9a

Absent:

1. The minutes of the first meeting of the Working Group were reviewed and approved with the following change:

strike out the word "and" preceding point a)

25X1C14b

2. A general discussion of the terms of reference of the Working Group brought forth two lines of thought, as follows:

a. Are we concerned with training for all CIA personnel in order that they may perform their present duties better? or

b. Are we concerned with training for personnel who have been selected in some manner for higher responsibilities?

The Chairman suggested that, in view of the forthcoming meeting of Group Chairmen, this matter be held over for future clarification. It was so agreed.

3. The Chairman then brought up the problem of overlap of the responsibilities of the various Working Groups. It was agreed that this Group would consider at this time all items that might be considered as extension training with the idea that after review by this Group and coordination with the other Working Groups, some items might well be found to belong in the sphere of other Groups.

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4. [redacted] presented a definition of "Training"; it was the feeling of the Group that, while there was no specific objection to the definition,

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in the interest of greater flexibility no action should be taken at the present time.

25X1A9a 5. Copies of the OSI & OPR extension-training requirements were distributed. [REDACTED] presented OCO views in a memo to the Chairman; [REDACTED] verbally presented the views of OMA. It was decided to work up a list of requirements, with the widest possible coverage, for submission to all Offices to make sure that all requirements are covered. [REDACTED] informed the Group 25X1A9a that the Career Service Committee desired that all material to be routed to Offices not on this Working Group be cleared through them. The Secretary was instructed to work up the list and submit it to the Group members for approval.

25X1A9a 6. [REDACTED] gave a verbal report on existing extension-training facilities. A written report will be submitted by [REDACTED] when his survey is completed. 25X1A9a

25X1A9a 7. [REDACTED] suggested that a Navy memo on "Training of Intelligence Officers" might be of value to the Group. The Secretary will attempt to obtain a copy of this memo.

25X1A9a 8. [REDACTED] brought out the point that the Group was expected to make comments on the references in the Group's Directive. Therefore, each member of the Group was given a copy of a digest of these references and asked to prepare comments for the next meeting.

9. The following agenda for the next meeting was agreed upon:

a. Comments on the references in the Group Directive

b. Report by the Chairman on the meeting of the Group Chairman

c. Final consideration before submission to all Offices of a list of "Extension Training Requirements under the Career Service Program for all CIA Offices". Preparation, modification and submission for approval to Career Service Committee of the list should all be complete prior to the next meeting.

25X1A6a 10. It was agreed that the next meeting would be held on Friday, 23 November 1951 at 10:30 A.M., in [REDACTED]

11. The meeting adjourned at 12:30 P.M.

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25X1A9a Distributions [REDACTED]

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